



CARLISLE CRICKET CLUB INC.

# CARLISLE CRICKET CLUB

## RULES, REGULATIONS & BY-LAWS

## **GENERAL**

### **1. Objective**

The object of the Carlisle Cricket Club is to carry on business as a sporting club, in particular a Cricket Club. The objects of the Club shall include:

- (i) To hold, promote and participate in the playing of Cricket competitively in the Carlisle area;
- (ii) To promote and advance the game of Cricket;
- (iii) To facilitate access to nets, pitches and facilities for the playing of Cricket;
- (iv) To provide coaching and instruction in Cricket; and
- (v) To provide social and recreational facilities.

### **2. Power to Make Amend and Repeal**

The Committee of Management has the power to make, alter and repeal Rules Regulations and By-Laws not inconsistent with the constitution regulating the use of the Club's equipment, the admission of members and the conduct of the Club and Its affair's generally.

These Rules, Regulations & By-Laws may be amended by the Committee of Management at a Committee Meeting.

As soon as practicable after the making of any change to the Rules, Regulations & By-Laws, the Secretary should provide the latest copy on the clubs notice board and website.

### **3. Effective Date**

The Rules, Regulations & By-Laws will come into force upon approval by the Committee of Management.

#### **4. Application of the Rules of the Club**

The Rules, Regulations & By-Laws need to be read in conjunction with the Constitution of the Carlisle Cricket Club.

Should there be a conflict between the “The Rules, Regulations & By-Laws” and the “Constitution”, the Constitution shall prevail to the extent of the conflict.

The Rules of the club bind every member and the Club to the same extent as if every member and the Club had signed and sealed these rules and agreed to be bound by all their provisions.

#### **5. Interpretation**

Any doubt arising as to the application or meaning of any clause shall be decided by the Committee whose decision will remain until altered by a Meeting of the Committee, whose decision shall then be final and conclusive.

If any case occurs which, in the opinion of the Committee, is not provided for in this Rules, Regulations & By-Laws, it shall be determined by the Committee in such manner as deemed expedient.

#### **6. Grade Captains**

##### **6.1 Selection of Grade Captains**

- a) Nominations for Grade Captains are to be submitted either verbally or in writing to the President or Secretary of the Club by a notified due date (usually 2-3 weeks before the commencement of the season);
- b) The appointment of Grade Captains. Will be conducted by the Committee in conjunction with the coach. All members of the Committee have equal voting rights;
- c) Any Committee member who nominates for Grade Captain must remove himself from deliberations for the selection of that Grade Captain; and
- d) The selection of Grade Captain will be done by a simple majority vote. If the vote is tied, the President (unless nominating for that Grade Captain) will have the deciding vote. If the President has nominated for Grade Captain, the Vice

President has the deciding vote. If the President and Vice President have both nominated for Grade Captain, then the Secretary has the deciding vote. If the President, Vice President and Secretary have all nominated for Grade Captain, the Treasurer has the deciding vote.

## **6.2 Expectations of Grade Captains**

- a. The Grade Captains can expect to manage the affairs of their team, without undue interference from the Committee. It is expected that the Grade Captain will be responsible for the following issues:
  - care of Club equipment;
  - collection and submission of all match fees to the Treasurer;
  - preparation of the playing field on match days, i.e. crease lines are clearly marked, boundary markers installed, wicket boxes full of damp sand, chalk available, etc;
  - payment of Umpire's fees;
  - conduct of players in accordance with PCA regulations, club Code of Conduct and in the spirit of cricket;
  - preparation and forwarding of match report and Umpires report to both the Association and the Club Registrar by the due date;
  - attendance at all selection nights or organisation of a substitute; and
  - any other issue nominated by the membership at the Annual General Meeting.
- b. Captains are free to appoint a Vice Captain and delegate the conduct of a number of the items list above, eg collect match fees, payment of umpire's fee, and care of club equipment.
- c. Any member of a team shall have the right to appeal against the conduct of the Captain of that team upon any issue, with the exception of selection, at any time during the season;
- d. Any such appeals should be made to the Executive, in writing;

- e. In the event of an appeal being received, the matter shall be dealt with within 14 days by a Meeting at which the Executive and members of the team, as listed in the previous fixture will be invited to attend;
- f. In the appeal process, the appellant will be asked as to the basis of the appeal, and the Captain given the right to respond. Either party may call for testimony from any of those present;
- g. The members of the Executive will decide upon the outcome of the appeal. Any decision will be based upon a simple majority of votes, in the case of a tied vote; the President shall have the deciding vote;
- h. The President will inform the Captain and the appellant of the outcome of the appeal, and the basis for the decision; and
- i. The decision made by the Executive is final and binding.

## **7. Selection Committee**

- a. A Selection Committee shall be formed at the direction of the Executive to select the composition of teams to fill each grade.
- b. The Selection Committee will consist of:
  - The appropriate Grade Captains, or in their absence, their nominee; and
  - Club Coach. The Coach is deemed to be the Chairman of Selectors.
- c. The teams shall be selected from the highest grade down finishing with One Day grade if applicable.

Only invited players or Officials into the Selection room during this Selection process and this will allow earlier notification of Sides selected.

- d. The teams shall be selected on the basis of:
  - fielding, as far as is practicable, the strongest, most complete team in the highest grade;
  - due recognition being given to the effects of selection on the balance and strength of lower grade sides;
  - due recognition being given to players' form and availability;

- due consideration being given to members wishes for promotion or otherwise; and
  - players only being able to be ‘dropped’ up to 2 levels within the Club Structure.
  - The Selection Committee shall have made available to them a list of current financial and registered players, as prepared by the Club Secretary/Treasurer. Financial members are to be considered for selection ahead of non- financial members.
  - In the event the club has more eligible players than positions available, consideration is to be given to naming a 12<sup>th</sup> man for each grade.
- e. In the event of an unresolved dispute between members of the Selection Committee, the Committee may refer the dispute to the Executive for adjudication;
  - f. In a matter of dispute between a player and the Selection Committee decision, the member shall request a meeting with the Chairman of Selectors to forward their case for selection review;
  - g. The player’s advocate shall inform the remaining members of the Selection Committee of the player’s desire for selection review;
  - h. The Selection Committee shall review the players’ selection, and decide on the most appropriate course of action;
  - i. The Selection Committee shall, through the Chairman of Selectors, advise the player as to the outcome of the selection review;
  - j. In the event that the player is unsatisfied by the outcome of the review, they may appeal to the Executive;
  - k. The Executive will meet as soon as practicable, and will invite the aggrieved player and the Selection Committee to attend the meeting (note this does not constitute an Extraordinary Meeting);
  - l. The Chairman of Selectors, on behalf of the aggrieved player, and a representative of the Selection Committee will be required to state their respective position;

- m. The Executive may request any further testimony or information to assist in making a decision; and
- n. The Executive will make a decision, during the meeting, regarding the players' selection. The decision will be final and binding, but does not prevent the player from making a further appeal in a latter part of the season.

## **8. Subscriptions & Fees**

- a) The Executive will decide the appropriate amounts of subscriptions and fees to be levied for the forthcoming season and these fee options will be notified to all members prior to the commencement of the season;
- b) The amount to be levied for subscriptions and fees can be reviewed at any time during the season at the discretion of the Executive;
- c) Members shall be required to make payment of fees to the Club as required by their chosen fee option;
- d) In event of non-payment of relevant fees, the player will not be eligible for selection until payment is made. 'No pay no play.'; and
- e) The Treasurer is responsible for keeping an up-to-date record of player payments. To ensure payment is made. Grade Captains are responsible for collecting all match payments within their Grades and the submission of these match payments to the Treasurer at the completion of each game. Match fee shall be placed in the envelope provided together with the team list, sealed and handed to the Treasurer..

## **9. Clearances**

- a) No member shall be able to register with another Club without clearance from the Executive;
- b) The Executive shall verify that the member has paid all dues, fees and liabilities levied or created during their period of membership;
- c) Given that all monies have been paid, the Executive shall not arbitrarily withhold its' consent for a request for clearance.

## **10. Responsibility for PCA Fines**

PCA fines levied against a player (including Club Captains) are the responsibility of the player and must be paid to the Treasurer by the due date. Refusal to pay a PCA fine (that is not being appealed) or non-payment of a PCA fine by the due date will result in that player not being eligible for selection until payment is made.

## **11. Sub-Committees**

The Executive has the right to form sub-committees for whatever purpose deemed necessary to assist in the operation of the Club. The Executive shall seek nominations for any sub-committee from all members. If nominations aren't forthcoming, the Executive shall decide whether to appoint members to the relevant positions.

## **12. Life Membership**

The committee has the power to reward any member past or present for special services rendered to the club by electing him or her life member. The criteria for nomination for life membership shall be a minimum of, but not be limited to, playing and non playing members, retired playing members and retired committee members with;

- (i) A minimum of 10 years service to the club in varied capacities;
- (ii) leaving no outstanding liabilities; and
- (iii) who has contributed to the promotion of the club in a permanent, voluntary and/or committee role.

All nominations for life membership must be submitted to the Secretary in writing prior to one calendar month preceding the end of any current season. The Committee shall then consider all nominations during general business. The Committee's decision shall be final.

Life members that continue to play for the Club will:

- Not pay club membership fees,
- Receive complimentary double tickets to the end of season Wind-up.
- Entitled to a complimentary club dress shirt.
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In the case of Non Playing Life Members:

- Receive complimentary double ticket to the end of season Wind-up.
- Entitled to a complimentary club dress shirt

### 13. Trophies & Awards

The following awards are given for each Grade, subject to the minimum criteria being met (if no player meets the criteria, the Executive shall decide whether the award shall be given; if an award is tied then each player shall receive a trophy). The trophies are presented to the successful players at the end of season Wind-up:

**Batting Awards** (minimum criteria 200 runs)

- **Batting Aggregate Award.** For the most runs scored in the season.
- **Highest Batting Average Award.** For the highest batting average in the season

**Bowling Awards** (minimum criteria 20 wickets).

- **Most Wickets (Aggregate) Award.** For the highest tally of wickets in the season.
- **Best Bowling Average Award.** For the lowest bowling average in the season.

**Club Awards**

- **Grade All Rounder Award.** For the player who achieves the highest all rounder points tally (run = 1 point, wicket = 10 points, catch = 10 points)
- **Grade Cricketer of the Year.** Awarded to the player that accumulates the most votes in the season in an individual grade.
- **Clubman Award.** For the Junior and Senior Club Member who has contributed the greatest towards assisting around the Club, both on and off the field, as judged by the Executive.
- **Duck Award.** For the player who compiled the most 0's during the season.

**Club Cricketer of the Year.** Awarded to the player that accumulates the most votes in the season across all grades.

**Note:** Should One Day Grade play more games than Tier 1 & 2 grades then a ‘weighting method’ will be applied to that grade/s.

#### **14. Honour Boards**

The following achievements will be recognised on the CCC ‘Honour Boards’.

**Games.** 100 games and then multiples of 50 games (ie 150, 200,250, etc)

**Runs.** 1000 runs and then multiples of 1000 runs (ie 2000, 3000, 4000, etc)

**Wickets.** 100 wickets and then multiples of 100 wickets (ie 200, 300, 400, etc)

**Dismissals (Catches & Stumpings).** 50 dismissals and then multiples of 50 dismissals (ie 100, 150, 200, etc)

#### **15. The Spirit of Cricket**

Cricket is a game that owes much of its unique appeal to the fact that it is expected to be played not only within its Laws, but also within the Spirit of the Game. Any action which is seen to abuse this spirit causes injury to the game itself.

It is the responsibility of administrators, officials, players, coaches and spectators of the Carlisle Cricket Club to create and promote a safe and family friendly environment. It is also to reflect how we all would like to be treated by others, that being, fairly, equally and with respect and dignity.

##### **Captains:**

The major responsibility for ensuring the spirit of fair play rests with the captains.

The captains are responsible at all times for ensuring that play is conducted within the Spirit of the Game as well as within the Laws.

##### **Players:**

1. Be honest and supportive of your coach, captain, selection committee and colleagues in regard to training, injury, team selection and decision making issues;

2. Conduct yourself in a professional manner in relation to language, punctuality and demeanor;
3. Be consistent in your endeavor to maintain high personal behavior at all times;
4. Have team goals, work hard for yourself, your team and your club, and be conscientious especially in your attitude and preparation to training and match day;
5. Co-operate with coaches, captain and team officials, show them utmost respect and assist them at all times;
6. Be a role model to others, demonstrating integrity, equity and fairness;
7. Be familiar and abide by the Laws of Cricket. Accept both the letter and the spirit of the rules; and
8. Accept responsibility and be accountable for your actions, in a sporting, social and community sense.

**Officials:**

1. You are a role model; your behavior should be positive and supportive. You should also respect the rights, dignity and worth of others;
2. Take responsibility for your actions and actions of your players, spectators and fellow officials;
3. Be consistent, objective and courteous when making decisions and be open to discussion and interaction;
4. Encourage and facilitate players' independence and responsibility for their own behavior, performance, decisions and actions;
5. Provide a safe environment for the conduct of cricket; and

6. Show concern and attend appropriately and promptly to others who may be injured or ill.

### **Spectators & Parents of players:**

1. Sportspeople participate in the game of cricket for their development, benefit and enjoyment. Encourage this participation;
2. Respect decision making of coaches, captains, selection panels and officials. Teach and reinforce this respect with others. You set the example;
3. Applaud and congratulate performances and efforts from all teams (your team and opposition team) participants, regardless of the outcome or result;
4. Condemn the use of violence in sport of any form;
5. Encourage players to follow the rules and abide by the umpires decision;
6. Do not use abusive and foul language or do not harass players, coaches or officials;
7. Respect the rights, dignity and worth of all people regardless of their gender, ability, cultural background or religion; and
8. Promote and maintain standards of socially accepted behavior. Promote by actions, the club as a community based family club.

### **Disciplinary Procedures**

- a) Any member who believes that, during the course of a match in which a team of the Club is involved, another members' conduct has been unbecoming, may request in writing that the team captain report such behavior to the Disciplinary Committee:
  - The request can be made on the basis of conduct on or off the field (eg a report may be filed against a member who is a spectator at a match);

- Any such requests must be made to the respective team Captain within 3 days of completion of the match in question; and
  - If the request concerns the conduct of the team Captain, the request can be made to a member of the Executive.
- b) The Disciplinary Committee shall comprise at least three members of the Executive;
- c) The Disciplinary Committee will, in the event that the request was made against a member who was player or spectator, ask the relevant team Captain to state the facts of the request;
- d) The member in question may present their case to the Disciplinary Committee;
- e) The Disciplinary Committee may request testimony from any member who may have witnessed the conduct in question, or the events preceding;
- f) The Disciplinary Committee may recommend any, or a combination of, the following disciplinary actions, as befitting the conduct in question, and duly considering points (g) and (h).
- g) The penalties that may be applied are:
- no penalty;
  - reprimand,
  - suspension from playing in a requisite number of matches;
  - restriction or removal of membership privileges;
  - ineligibility for Club awards for the current season; and
  - revocation of Club membership.
  - Fine
- h) The Disciplinary Committee shall be guided in its' decision on disciplinary action by the severity of the misconduct, having due regard to the Objects of the Club and consideration of the PCA misconduct penalties should also help guide the decision;
- i) The PCA Code of Behaviour is deemed as the minimum acceptable standard of conduct for all members. Accordingly, any member reported to the PCA

Disciplinary Tribunal by an umpire, and subsequently penalised, will automatically be deemed ineligible for Club awards for the current season;

- j) Any member who has received disciplinary action from the Disciplinary Committee may appeal the decision of the Disciplinary Committee, in writing and within 7 days, to a member of the Executive who did not sit on the Disciplinary Committee;
- k) The member making such an appeal shall be requested to state the grounds for their appeal at an Executive meeting called specifically to hear the appeal;
- l) The Executive shall make a decision as to the validity of the decision of the Disciplinary Committee; and
- m) The Executive's decision on the issue will be final.

## **Healthy Club Policy**

### **Alcohol**

Carlisle Cricket Club as the holder of a Restricted Liquor License promotes the responsible adult use of alcohol by:

- Discouraging excessive or rapid consumption of alcohol (e.g. happy hours, drinking competitions);
- Ensuring alcohol is not served to any person who is intoxicated or under the age of 18 years;
- Promoting lower pricing on low and non-alcoholic drinks and providing free un-bottled water; and
- Providing responsible server training for volunteers who serve alcoholic drinks in our bar.
- Complying with the conditions placed against the club license by Town of Victoria Park and Racing, Gaming Liquor.

### **Other Drugs**

The Carlisle Cricket Club discourages the use of medications in respect of injury / recovery that would enable a participant to compete where they would not otherwise have been able:

- The use of illicit drugs and performance enhancing drugs is not permitted by any Club members or guests;
- We will adopt and be guided by the Sports Medicine Australia policy on the administration of medications by non-medical personnel; and
- In the event that club personnel have reason to believe a member may be using illicit drugs, we will contact a relevant agency for professional advice on how to manage the situation (i.e. Alcohol and Drug Information Service).

### **Smoking**

The Carlisle Cricket Club recognises that smoking and passive smoking are hazardous to health. We will ensure a smoke-free environment by:

- Ensuring all areas of the Club, including the change rooms, storerooms, bar area, and all Club functions are smoke-free;
- Not selling tobacco products on the premises; and
- Prominently displaying no-smoking signage.

### **Sun Protection**

The Carlisle Cricket Club will take all reasonable steps to address sun safe practices by:

- Where possible scheduling activities outside the hours of 11am to 2pm;
- Ensuring adequate shade is provided;
- Following The Cancer Council of Western Australia guidelines for Sun-Smart clothing and hats; and
- Providing or selling sunscreen to members and participants.
- Where practical, provide options to purchase long sleeve game shirts.

## **Healthy Eating**

The Carlisle Cricket Club recognises the importance of good nutrition for sports performance by:

- Ensuring when food is provided, healthy alternatives in accordance with the Dietary Guidelines for Australian Adults are available; and
- Promoting good nutrition and healthy eating messages.

## **Sports Safety**

The Carlisle Cricket Club will encourage all members to adopt practices that seek to prevent injury by:

- Encouraging warm-up, stretching and cool-down as an important component of playing and training;
- Promoting the use of protective equipment including body padding, mouth guards, suitable clothing and footwear;
- Providing safe playing surfaces and first aid equipment at all training sessions and competition matches;
- Ensuring adequate public liability and player insurance for all members; and
- Encouraging all players with a prior or current injury to seek professional advice from a sports medicine professional and be fully rehabilitated before returning to play.

## **Non Compliance Strategy**

The following four step non-compliance strategy will be followed if anyone breaches the Carlisle Cricket Club Code of Conduct

1. Assume that the person is unaware of the Policy;
2. A Management Committee representative will approach the person breaching the Policy and ask them to refrain from the behavior and remind them about the Code of Conduct;

3. If an offence continues (i.e. someone continues to smoke in a smoke-free area or is intoxicated) a senior Management Committee representative will verbally warn them again: and
4. If the offence does continue then the person will be escorted out of the facility by a senior Management Committee representative.

### **Policy Review**

This Policy, once approved, will be reviewed on an annual basis thereafter. This will ensure that the Policy remains current and practical.

Players, Coaches and Committee members are expected to set appropriate examples and act as role models for other players.

The Club will make information available to Club members and families to promote healthy lifestyles.

Continued breaches of the Policy will be addressed through the Management Committee.

Anyone wishing to discuss any aspect of this Policy is invited to contact any member of the Management Committee.